



LAW OFFICES - STUDIO LEGALE

**MACESIC & PARTNERS**  
RIJEKA - ZAGREB

EUROPE AGM 2014 | Zagreb, Croatia | 29 - 31 May 2014



# INVITATION AND INFORMATION



Dear Friends and Colleagues,

Macesic & Partners Law Offices Ltd. invites you to ADVOC Europe AGM 2014, to be held in Zagreb, Croatia 29-31 May 2014.

Join us for an interesting journey from the origins of mankind to the ideas that shaped the modern world and continue to inspire. The journey will take place at historical sights of Zagreb and beautiful nature of its surroundings. All flavoured with local food and wines.

In the attached package of documents you may find this Invitation and Information document, Schedule and Program, Registration Form as well as Information on the Pre-conference and Post-conference programs.

We warmly welcome you in Zagreb!

Yours sincerely,

Miroljub Macesic

**HOST FIRM CONTACT INFORMATION**

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For any questions please contact us at [advoc2014@macesic.hr](mailto:advoc2014@macesic.hr)



## REGISTRATION DUE DATE

Registration and payment of conference registration fee is due by **15 March 2014**.

## CONFERENCE REGISTRATION FEES

- Delegate registration fee 980 Euro
- Accompanying persons registration fee 890 Euro

Recipient's bank charges/transfer fees are included in the registration fee. Please make sure that you settle Payer's bank charges/transfer fees separately.

No refunds of registration fees may be made after 15 March 2014.

## REGISTRATION FORM

Please send the completed Registration Form and conference registration fees payment confirmation as soon as possible, but not later than **15 March 2014** to [advoc2014@macesic.hr](mailto:advoc2014@macesic.hr).

When sending the registration form, please also provide your photo, if not available on your office's web site.

## AIRPORT TRANSFERS

Please provide us with your flight details on the Registration Form or later when your flight details will have been confirmed by sending an e-mail to [advoc2014@macesic.hr](mailto:advoc2014@macesic.hr).

We have arranged airport shuttle transfers to the hotels (in arrival) for all the delegates and accompanying persons who provide us with the flight details.

Airport transportation costs in departure are not included in the registration fee. In departure we recommend using the Esplanade Zagreb Hotel shuttle service (app. 40 Euro/ pax 3) or taking a taxi (app 20 Euro/ Radio Taxi Zagreb).

## HOTEL ACCOMMODATION

We have reserved a slot of rooms at the Esplanade Zagreb Hotel (5star) and the Palace Hotel Zagreb (4-star). The Palace Hotel Zagreb is a short walk away (app. 250 m) from the Esplanade Zagreb Hotel (conference venue).

Conference attendees are responsible for making their own reservations and settling their hotel bills directly with the hotels. Please contact the hotels to make your reservation.

**The Esplanade Zagreb Hotel** (<http://www.esplanade.hr/>)

The daily conference rates per room are 115 Euro single/ 132 Euro double (Superior), 134 Euro single/ 150 Euro double (Deluxe) and 205 Euro single/double (Deluxe Sweet).



The conference rates include breakfast, Wi-Fi, gym access and sauna.

The reservations are made by sending an e-mail to the: [reservations@esplanade.hr](mailto:reservations@esplanade.hr), with reference code ADVOC AGM 2014\_Zagreb.

**The Palace Hotel Zagreb** (<http://www.palace.hr/en>)

The daily conference rates per room are 90 Euro single/ 105 Euro double.

The conference rates include breakfast, Wi-Fi and gym access. It is possible to request a smoking room.

The reservations are made by sending an e-mail to the: [margareta.sintic@palace.hr](mailto:margareta.sintic@palace.hr), with reference code ADVOC AGM 2014\_Zagreb.

## PRE-CONFERENCE AND POST-CONFERENCE PROGRAM

### **Plitvice Lakes National Park\***

We have organized a one day excursion to **Plitvice Lakes National Park** both on Wednesday 28 May 2014 and Sunday 1 June 2014. Cost of excursion is 110 Euro (Program is attached in a separate document). Please indicate your interest for the excursion on the Registration Form by **15 March 2014** at the latest and we will contact you by return. Croatia's first national park established in 1949 covers 296.85 km<sup>2</sup> of breath taking natural splendour becoming with it the largest among the eight national parks of the country. The park was inscribed on the UNESCO's World Heritage List in 1979, in recognition of its "*outstanding natural beauty and undisturbed production of travertine (tufa) through chemical and biological action*". Plitvice Lakes National Park is the second most visited tourist location in Croatia.

### **Dubrovnik\***

We may organize an individual trip to **Dubrovnik** by airplane for you. The approximate cost of a 3-day trip including airplane fees and 2 nights in a 4 star hotel in Dubrovnik is 600 Euro.

Please indicate your interest for the trip on the Registration Form or in a separate e-mail by **15 January 2014** at the latest. Once we receive your expression of interests we will revert with the offer within the next couple of days. If your expression of interests is received at the later stage, by 1 April 2014 at the latest, terms and costs of the trip will be subject to change. Due to attractiveness of the location, capacities are limited.

Dubrovnik is nicknamed "Pearl of the Adriatic" and has been listed as a UNESCO World Heritage Site since 1979. The city of Dubrovnik was built on maritime trade. In the Middle Ages it became the only city-state in the Adriatic to rival Venice. During the centuries it was the cradle of Croatian fine arts. Today, Dubrovnik is the most visited tourist location in Croatia.

For any additional inquiries please contact us at [advoc2014@macesic.hr](mailto:advoc2014@macesic.hr)

**\*The cost of pre-conference and post-conference programs is paid directly to the tourist agency and is not included in the conference registration fee.**

## ADDITIONAL INFORMATION

**Currency:** Currency of the Republic of Croatia is Croatian Kuna (HRK). The average monthly Euro exchange rate in October 2013 was 7,6. Currency exchange is possible in banks and exchange offices which are widely spread in Croatia (Zagreb airport included). Usually no commission is charged for the currency exchange.

All retail stores and most restaurants accept credit/debit cards payments. Only certain bars accept credit/debit cards payments. We advise checking accepted payment methods before making the purchase/order.

**Weather:** The average temperature in Zagreb in May in the last decade has been 18,9 °C (with the average daily maximum of 22,9 °C and the average daily minimum of 13,14 °C). Taking an umbrella is a good idea for possible May showers. If you would like to check the weather forecast before coming to Zagreb, please check at

[http://prognoza.hr/sedam\\_e.php?id=sedam&param=Hrvatska&code=14240](http://prognoza.hr/sedam_e.php?id=sedam&param=Hrvatska&code=14240)

**Language:** Croatian is the official language in the Republic of Croatia. English as a foreign language is widely spoken in Croatia. An English speaking visitor should not expect communication issues while in Croatia.

**Tipping:** Tipping is not required in Croatia, however it is considered polite. Usual tip is 10% of the amount of the bill.

**Extending your stay:** If you wish to extend your stay beyond the official conference program and/or pre-conference or post-conference program, please contact us and we will do our best to assist you in making the necessary arrangements.