

**GUATEMALA  
ADVOC LA  
24-25 OCTOBER 2013  
REGISTRATION FORM**



Dear Lawyers,

The present communication is to invite you most cordially, to the next meeting of our international network of independent law firms, which will be held in the city of Antigua Guatemala, Guatemala, in October 2013, from Thursday twenty-fourth (24th ) to Saturday twenty-sixth (26th).

Arenales & Skinner-Klee is delighted to host this meeting and we look forward to welcoming you in Guatemala.

The planning of the ADVOC annual meeting 2013 has begun and we would therefore be grateful if you can send us this registration form no later than August 13th, 2013 to:



**Mariana Maza**

Arenales & Skinner-Klee

Tel: (502) 2386-9393

[mmaza@arenales.com.gt](mailto:mmaza@arenales.com.gt)

Copy to: [rsalazar@arenales.com.gt](mailto:rsalazar@arenales.com.gt)

- Accomodation
- Fees
- Dress Code



## • Accomodation

Accommodation will be made available for you at hotel Casa Santo Domingo, located in the beautiful city of Antigua Guatemala. We have arranged the following special daily rate for the event: Single room USD\$ 135.00 (taxes and breakfast included).



## • Conference Fees

Delegate registration fee is **USD\$ 300.00**. This fee includes:

- Meeting
- Coffee Breaks
- Welcome Cocktail
- Lunch at the Hotel Casa Santo Domingo on Friday 25th.
- Closing dinner on Friday 25th.

Please note that registration fees for delegates and companions do not include the following:

- Hotel costs
- Airport transfer
- Drinks after dinner
- Any costs after Friday night
- Tourist Activities.



## • Dress Code

- Business Casual
- Se recomienda a las mujeres traer zapatos cómodos y no utilizar tacones altos.

Weather Forecast: (°C)

<b>Día 24</b>	Hist. Avg.:	24° Lo 15°
<b>Día 25</b>	Hist. Avg.:	24° Lo 15°
<b>Día 26</b>	Hist. Avg.:	24° Lo 15°

- Companion Activities
- Transfers



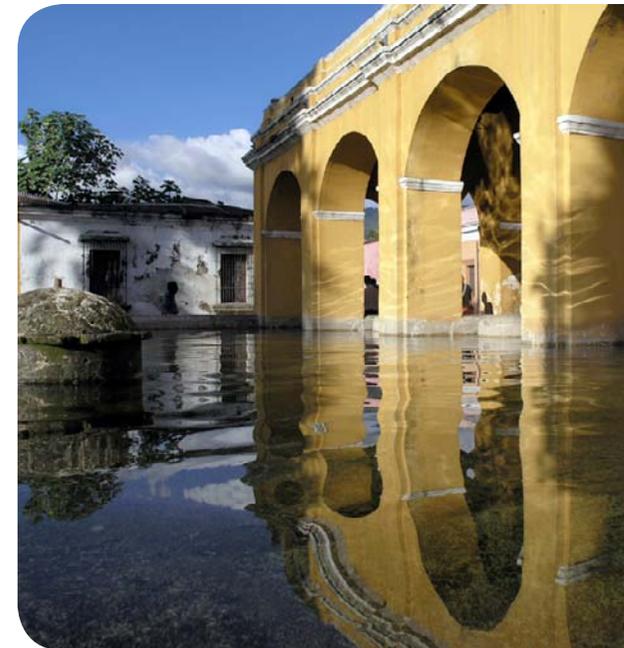
## • Airport Transfers

We recommend the shuttle service provided by the Hotel or Macaw Tours. The cost of this service is **\$50.00** if only one person is traveling, or \$25 per person if the service is used by two or more. The cost provided is for each trip (Airport-Hotel or Hotel-Airport).



## • Companion Activities

- For those bringing a companion, we recommend the Antigua Tour in which they'll have the opportunity to get to know the culture, gothic churches and time to buy crafts made by people of the region.
- This activity would take place on October, Friday 25th. The fee for companions is **USD\$250.00** per person, which includes: welcome cocktail, tour activities for Friday 25th, and closing dinner.
- If your companion doesn't want to take the tourist activity, the fee is of **USD\$100.00**



## • Post Conference Activities



## • Post Conference Activities

For those of you who wish to extend your stay, we have the following suggestions:



### a. Visit to Lake Atitlán: Saturday, October 26th

It is surrounded by 3 beautiful volcanoes: Atitlan, Toliman and San Pedro, also among some beautiful villages: Santa Catarina Palopo, San Antonio Palopo, Santiago Atitlan, San Pedro La Laguna, San

Pablo La Laguna and others. The activity will take place on October, Saturday 26th. The tour will leave at 8:00 a.m. from the hotel to the town of Panajachel, one of the most famous towns on Lake Atitlan, then on a private boat you'll visit two of the villages around the lake.

The price of this tour is **USD\$150.00** per person. Includes:

- Transportation
- Private boat
- Lunch
- Tour to visit two towns
- Bilingual tour guide

*It doesn't include:*

- tips
- other meals or beverages

*\*\* The accommodation fees for the October 26th are not included, please let us know before August*

*13th if you want us to help you with the arrangements in order to guarantee the same rate.*



### b. Visit to Tikal: Sunday, October 27th

If you are willing to stay longer, we recommend you to visit Tikal. The tour operator offers a one day tour or the overnight tour.

#### • ONE DAY TOUR:

The price of this tour is **USD\$600.00**

per person. Includes:

- Transportation from the hotel to the Airport
- Plane tickets
- Admission to the Tikal park
- Lunch (it doesn't include beverages)
- Bilingual tour guide

*It doesn't include:*

- tips
- other meals or beverages

*\*\* The accommodation fees for the October 26th are not included, we recommend you to stay in the city, please let us know before August 13th if you want us to help you with the arrangements.*

#### • TIKAL OVERNIGHT

This tour visits Tikal and Yaxha, two parks where you can get to

know about the mayan culture.

The price of this tour is **USD\$900.00** per person. Includes:

- Transportation from the hotel to the Airport
- Plane tickets
- Accommodations at the Hotel "La Casona del Lago"
- Lunches (it doesn't include beverages)
- Admission fees at Tikal and Yaxha
- Bilingual tour guide
- Accommodations at the Intercontinental Hotel or Clarion Suites (depends on availability)

*It doesn't include:*

- tips
- other meals or beverages

• Program



• Program



**THURSDAY 24**

**4:00 a 6:00 p.m.**

Registration  
Hotel Casa Santo Domingo  
Accreditation

**7:00 p.m.**

Welcome Cocktail

**8:00 p.m.**

Dinner

**FRIDAY 25**

**Reunión ADVOC Hotel  
Casa Santo Domingo**

**7:00 a.m.**

Breakfast

**9:00 a.m.**

Conference: "Investment  
Opportunities in Guatemala" \*

**10:00 a.m.**

Coffee Break

**11:00 p.m.**

Assembly

**1:00 p.m.**

Lunch

**3:00 p.m.**

Working Session

**5:00 p.m.**

Conference: "Legal Principles in Mayan  
Law and its validity in the XXI century"\*

**7:00 p.m.**

Closing Assembly

**8:00 p.m.**

Closing Dinner

**SATURDAY 26**

**8:00 a.m.**

Breakfast

Tourist Activities

\* Schedules appointed for conferences may vary.

First Name:

Last Name:

Male:  Female:

Law Firm:

Country:  Passport number:

Nationality:

Phone number:

Fax number:

E-mail:

**Arrival:**

Date:

Flight number:

Time:

**Departure:**

Date:

Flight number:

Time:

Payment method of Registration Fee:  USD\$300  
(cash or wire transfer)

**TRANSPORTATION:**

Airport-Hotel transportation: Yes  No

Number of people:

Hotel-Airport transportation: Yes  No

Number of people:

**TOUR ACTIVITIES:**

Activities for companion: Yes  No

Visit to lake Atitlan: Yes  No

Tikal One Day Tour: Yes  No

Tikal Overnight: Yes  No

**CREDIT CARD PAYMENT AUTHORIZATION FORM**

Credit Cardholder's Name:

Credit Card Company (VISA, AMEX, MASTER CARD)

Credit Card Number:

Expiry Date:

Accommodations Fee to pay  
(depending on days you'll be staying)

Card Holder's Signature: \_\_\_\_\_

Date:

**• Payment details**

Payment of the registration fees (to cover conference costs and optional additional activities) are to be made in cash only or wire transfer through ALLEGIANCE BANK TEXAS, please refer the sender's Name and address.

**BANK: ALLEGIANCE BANK TEXAS**  
**8727 W Sam Houston Pkwy N Ste 100**  
**HOUSTON, TX. 77040**  
**PHONE: 281 894 3200**  
**ABA: 113025723**  
**SWIFT: ALTXUS41**  
**ACCOUNT No.: 1002263365**  
**ACCOUNT NAME: A & SK, S. A.**  
**AMOUNT: \$300 + deductions of intermediary banks.**  
**ATTENTION: CHRISTINA NUNEZ**

Accommodation cost will be paid through our firm directly to the hotel. We'll need a credit card payment authorization to make the reservations for the rooms due hotel policies. When you come here the hotel will require your credit card to make the charge.

Due to the high occupancy level, cancellations or changes in the arrival/departure dates are not accepted. If your guaranteed reservation does not check in on the confirmed date or checks out before, full stay rate will be charged as per original reservation.